

## APPENDIX 3

**From:** TOMKINS, Jo 8690  
**Sent:** 19 July 2021 14:26  
**To:** Licensing (Watford) ; Austen Young  
**Cc:** MITCHELL, Luke 1162 ; R Western Licensing  
**Subject:** RE: Watford Town Centre Street Trading Policy Consultation - Watford Borough Council

Hi Austen,

No comment from Police Licensing.

Kind regards,  
Jo

**From:** Licensing (Watford) <[licensing@watford.gov.uk](mailto:licensing@watford.gov.uk)>  
**Sent:** 19 July 2021 13:43  
**To:** Licensing (Watford) <[licensing@watford.gov.uk](mailto:licensing@watford.gov.uk)>  
**Subject:** Watford Town Centre Street Trading Policy Consultation - Watford Borough Council

Dear all

### **Town Centre Street Trading Policy Consultation on Review of Policy**

Since 2014 the council has had a town centre street trading policy designed to complement the council's own events programme, and other events put on the wider community. The current policy has been in place since 2019 and expires on 31st December 2021. We wish to consult on a new policy to replace this one when it expires. It should be noted that this policy does not affect anything done under the market charter.

Please find attached a copy of our proposed policy to run from 1 January 2022 until December 2025, and a copy of our existing policy. Your views are sought because you represent authorities who we consult on such applications, event organisers, businesses and other organisations within the town centre, or have previously held events under policy and therefore have first-hand experience of the policy.

In order to assist you in the consultation, the table below sets out the areas of the existing policy that it is proposed to change:

Section of policy	Change	Reason
1 (3) Approval of events	Confirm approval of similar events to be made by the Group Head of Community & Environmental Services	Change in job title only

3 (3) Application process	Remove reference to specify the number of passport-style photographs and photographs of equipment to be submitted as part of the application	Reduces burden on applicants and reflects that applications may be submitted electronically in which case duplicate documents are not required
Standard Conditions	Change condition 13 regarding notifying damage to the highway to the council	Updated contact details

If you would like to comment on the proposed policy, please let us have any comments in writing by **25 August 2021**.

You can respond by emailing the licensing team at [licensing@watford.gov.uk](mailto:licensing@watford.gov.uk), or by writing to the licensing team at the following address:

Licensing Team  
Community Protection  
Watford Borough Council  
Town Hall  
Watford  
WD17 3EX

Please do not hesitate to contact the licensing team should you have any queries over the proposed policy or the consultation process, where my colleagues or I will be able to assist you.

Regards

Austen

**Austen Young**  
**Senior Licensing Officer**  
Community Protection  
Watford Borough Council  
Town Hall, Watford, WD17 3EX  
01923 278476  
[watford.gov.uk](http://watford.gov.uk)

